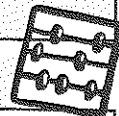


# Extracurricular Activities

Focus on your leadership contributions, extracurricular involvement, or work experience. List activities in chronological order or in order according to years participated longest to fewest.

Example		
Activity <i>Band</i>	Years participated <i>Three</i>	Positions held <i>Section Leader</i>
Duties <i>Lead marching practice</i>	Awards/Honors <i>Willis High School Jazz award for solo</i>	

Activity 1		
Activity	Years participated	Positions held
Duties	Awards/Honors	



Activity 2		
Activity	Years participated	Positions held
Duties	Awards/Honors	

Activity 3		
Activity	Years participated	Positions held
Duties	Awards/Honors	

Activity 4		
Activity	Years participated	Positions held
Duties	Awards/Honors	



## Work Experience

1.

\_\_\_\_\_

Years worked

\_\_\_\_\_

Positions held

\_\_\_\_\_

\_\_\_\_\_

Duties

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2.

\_\_\_\_\_

Years worked

\_\_\_\_\_

Positions held

\_\_\_\_\_

\_\_\_\_\_

Duties

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Power verbs

Use these verbs in your college resume.

- administered
- advised
- assisted
- brainstormed
- broadened
- **challenged**
- collaborated
- communicated
- coordinated
- delegated
- directed
- **educated**
- ensured
- finalized
- formulated
- generated
- guided
- handled
- helped
- identified
- **implemented**
- improved
- incorporated
- initiated
- **launched**
- led
- maintained
- **managed**
- maximized
- organized
- prepared
- produced
- restructured
- revised
- strengthened
- **supervised**
- trained
- tutored

## Interview questions

Colleges may request to interview you for a special program or scholarship opportunity. It is typically a formal meeting with the committee of faculty, staff, and students.



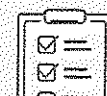
### Scholarship interview

- If we asked your peers to describe you in 3-5 words, what words would they use? Why?
- What is the most important lesson you have learned while in high school?
- What has been your favorite and least favorite class?
- What do you plan to major in? How did you choose that major?



### Admissions interview

- What does persistence mean to you? Describe an example of persistence you've experienced in your life.
- How might the admission at (insert college name) contribute most to your development as a scholar or leader?
- Provide an example of your most significant leadership experience and why it is important to you. How have you begun to act as a leader on that issue in your own life?



### Essay questions

- State and explain your personal statement describing yourself, educational goals, and aspirations.
- What ticks you off?
- What important issue drives you to make a difference in the world and why?
- Describe a topic, idea, or concept you find so engaging that it makes you lose all track of time. Why does it captivate you? What or who do you turn to when you want to learn more?

**Angela Q. Redwood**

**R.R. Box 5600  
Morton, MN 56270**

aqredwood@gmail.com | 123.456.6789

**Education**

**Ocean Springs High School**  
Ocean Springs, MS

Expected Graduation: May 2015  
GPA: 3.74 • Rank in Class: 22 of 379  
ACT: 31

**Activities**

- High school Symphonic and Jazz Bands (2010 - present)  
Band Section Leader (2012 - Present)
- Gulf Coast Band Director's Association (GCBDA) Clinic (2010-2012)
- Puppet Crisis Founder and Bass Guitar Player (2010-2012)

**Awards**

- Nominated for membership in the National Society of High School Scholars (2011)
- Selected to attend National Youth Leadership Conference and Forum on Medicine (2011)
- Assemblies of God State & National Fine Arts Competition & Performance, Louisville, KY (2012)  
1<sup>st</sup> and 2<sup>nd</sup> places: Saxophone solo, choir, drums for Praise & Workshop Band

**Community Service**

- Humane Society of South Mississippi Gulfport, MS (2011 - Present) Total Hours: 45
- Youth Christian Assembly · Biloxi, MS Total Hours: 25
- Hearts & Hands Homeless Ministry (2013 - 2014) Total Hours: 220

**Work Experience**

- Seasonal Worker  
**Arrons Music Shop | 2010 - 2012**
  - Polished instruments
  - Assisted with customer service
  - Maintained and managed instrument inventory
  - Managed customer profiles and newsletter

**Contact information**

Include all items noted here. Do not include your birth date or social security number. Make sure your email is professional.

**Education**

List AP Honors classes and strong scores - this helps the admission officer understand you have chosen rigorous courses. List any internships or dual enrollment courses.

**Activities**

Your activities should demonstrate your interests - consider your leadership in the church or in after-school activities and organizations where you have made significant contributions. List them in chronological order or by years of service.

**Awards**

Mention your honors and awards in a separate category or include them in your Education or Activities categories. Specify the date and describe what the award is.

**Community Service**

List activities outside of school that demonstrate your desire to make a difference in your community.

**Work Experience**

Provide jobs that demonstrate your maturity and ability to handle responsibility. Include non-traditional work like babysitting.